



**Policy on Determination of Materiality for Disclosure of Events /
Information under SEBI (Listing Obligations and Disclosures
Requirements) Regulations, 2015**

1. Preamble

This Policy is formulated under Regulation 30(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 (SEBI Listing Regulations) is approved by the Board of Directors of the Company and is effective from 1st December 2015.

2. Information / Events considered to be material

2.1 Following information / events as specified in Para A of Part A of Schedule III to the SEBI Listing Regulations are deemed to be material events and the Company shall make disclosure as soon as reasonably possible and not later than twenty-four hours from the occurrence of event or information:

1. Acquisition(s) (including agreement to acquire), Scheme of Arrangement (amalgamation/merger/demerger/restructuring), or sale or disposal of any unit(s), division(s) or subsidiary of the Company or any other restructuring.

Explanation. - For this purpose, the word 'acquisition' shall mean, -

- (i) acquiring control, whether directly or indirectly; or,
- (ii) acquiring or agreeing to acquire shares or voting rights in, a company, whether directly or indirectly, such that –

(a) the Company holds shares or voting rights aggregating to five per cent or more of the shares or voting rights in the said company, or;

(b) there has been a change in holding from the last disclosure and such change exceeds two per cent of the total shareholding or voting rights in the said company.

2. Issuance or forfeiture of securities, split or consolidation of shares, buyback of securities, any restriction on transferability of securities or alteration in terms or structure of existing securities including forfeiture, reissue of forfeited securities, alteration of calls, redemption of securities, etc.

3. Revision in Rating(s).

4. Outcome of Meetings of the Board of Directors:

The Company shall disclose to the Exchange(s), within 30 minutes of the closure of the meeting, held to consider the following:

- a) dividends and/or cash bonuses recommended or declared or the decision to pass any



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- dividend and the date on which dividend shall be paid/dispatched;
- b) any cancellation of dividend with reasons thereof;
 - c) the decision on buyback of securities;
 - d) the decision with respect to fund raising proposed to be undertaken;
 - e) increase in capital by issue of bonus shares through capitalization including the date on which such bonus shares shall be credited/dispatched;
 - f) reissue of forfeited shares or securities, or the issue of shares or securities held in reserve for future issue or the creation in any form or manner of new shares or securities or any other rights, privileges or benefits to subscribe to;
 - g) short particulars of any other alterations of capital, including calls;
 - h) financial results;
 - i) decision on voluntary delisting by the listed entity from stock exchange(s).
5. Agreements (viz. shareholder agreement(s), joint venture agreement(s), family settlement agreement(s) (to the extent that it impacts management and control of the Company), agreement(s) / treaty(ies) / contract(s) with media companies) which are binding and not in normal course of business, revision(s) or amendment(s) and termination(s) thereof.
 6. Fraud/defaults by promoter or key managerial personnel or by Company or arrest of key managerial personnel or promoter.
 7. Change in directors, key managerial personnel (Managing Director, Chief Executive Officer, Chief Financial Officer, Company Secretary etc.), Auditor and Compliance Officer.
 8. Appointment or discontinuation of share transfer agent.
 9. Corporate debt restructuring.
 10. One-time settlement with a bank.
 11. Reference to BIFR and winding-up petition filed by any party / creditors.
 12. Issuance of Notices, call letters, resolutions and circulars sent to shareholders, debenture holders or creditors or any class of them or advertised in the media by the listed entity.
 13. Proceedings of Annual and extraordinary general meetings of the listed entity.
 14. Amendments to Memorandum and Articles of Association of the Company, in brief.
 15. Schedule of Analyst or institutional investor meet and presentations on financial results made by the listed entity to analysts or institutional investors.
 16. Any other information/event viz. major development that is likely to affect business or information which is exclusively known to the Company which may be necessary to enable



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the holders of securities of the Company to appraise its position and to avoid the establishment of a false market in such securities.

- 2.2 For the purpose of making disclosures on any of the aforesaid events, such details of the event as prescribed under the relevant guidelines / regulations, including the SEBI circular dated September 9, 2015, shall be disclosed. Further the said circular will be relied upon for determining if and whether any event / information can be said to have occurred.

3. Criteria for determining Materiality of Information / Events of the Company or its material subsidiaries.

3.1 Subject to clause 2 as above, the Company and its authorized officers shall consider the following criteria for determination of materiality of events/ information:

- (a) The omission of an event or information, which is likely to result in discontinuity or alteration of event or information already available publicly; or
- (b) The omission of an event or information is likely to result in significant market reaction if the said omission came to light at a later date;
- (c) In case where the criteria specified in sub-clauses (a) and (b) are not applicable, an event/information may be treated as being material if in the opinion of the board of directors of listed entity, the event / information is considered material.

3.2 The following events shall be disclosed upon application of the guidelines for materiality as above:

- 1. Commencement or any postponement in the date of commencement of commercial production or commercial operations of any unit/division.
- 2. Change in the general character or nature of business brought about by arrangements for strategic, technical, manufacturing, or marketing tie-up, adoption of new lines of business or closure of operations of any unit/division (entirety or piecemeal).
- 3. Capacity addition or product launch.
- 4. Awarding, bagging/ receiving, amendment or termination of awarded/bagged orders/contracts not in the normal course of business.
- 5. Agreements (viz. loan agreement(s) (as a borrower) or any other agreement(s) which are binding and not in normal course of business) and revision(s) or amendment(s) or termination(s) thereof.
- 6. Disruption of operations of any one or more units or division of the listed entity due to natural calamity (earthquake, flood, fire etc.), force majeure or events such as strikes, lockouts etc.
- 7. Effect(s) arising out of change in the regulatory framework applicable to the listed entity.
- 8. Litigation(s) / dispute(s) / regulatory action(s) with impact.
- 9. Fraud/defaults etc. by directors (other than key managerial personnel) or employees of listed entity.
- 10. Options to purchase securities including any ESOP/ESPS Scheme.
- 11. Giving of guarantees or indemnity or becoming a surety for any third party.



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12. Granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals.

4. Key Managerial Person authorized to determine and disclose Materiality of Information / Events of the Company

The Chief Executive Officer and Whole Time Director in consultation with CFO of the Company is authorized by the Board of Directors to determine whether any information or event in the Company or any of its material subsidiaries is material for disclosure under the Listing Regulations. The Managing Director and the Company Secretary are severally authorized to disclose the information as aforesaid.

5. Disclosure on the Website of the Company

The Company shall disclose on its website all events and information disclosed to the Stock Exchanges as per this Policy which shall remain on the website for minimum five continuous calendar years and thereafter as per the Archival {Preservation} Policy of the Company.

6. Superseding Effect of the Statutes and Regulatory Provisions

The provisions of this Policy will get automatically superseded by the statutory and regulatory provisions as amended from time to time, to the extent this Policy is in conflict with them.
